

Commonwealth of Pennsylvania Pennsylvania Liquor Control Board 1/16	APPLICATION FOR APPROVAL OF RAMP CLASSROOM CURRICULUM	BUREAU OF ALCOHOL EDUCATION
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TYPE OR PRINT LEGIBLY WITH BLUE OR BLACK INK

1. PERSONAL INFORMATION

FIRST NAME	MI	LAST NAME
HOME ADDRESS	(STREET, P.O. BOX NO.)	(STATE) (ZIP)
COUNTY		
DAYTIME PHONE	EVENING PHONE	
EMAIL ADDRESS		

2. CURRICULUM INFORMATION

Length of Course: _____ hours _____ minutes ****not including breaks, reviews, or exam**

INSTRUCTIONAL METHODS: Check All That Apply

PowerPoint
 Video
 Role Play

Other: _____

A copy of all training materials must accompany this application. This includes complete copies of the course curriculum, instructor guide, participant manual, classroom handouts, PowerPoint presentations, videos, or any other material you plan to use when teaching the course.

PLCB Use Only

Application/Curriculum Received: ____ / ____ / ____ Fee Received: ____ / ____ / ____

Training Documents/Resources Received:

Date Approved: ____ / ____ / ____

3. REQUIRED TOPICS

Please indicate the page where each required topic is covered in your curriculum and the approximate time required to cover each topic.

Topics	Instructor Page	Trainee Page	Approx. Teach Time (Mins.)	COMMENTS Board Use Only
RAMP Certification				
Liability Concerns				
Documentation				
Liquor Code				
PLCB Regulations				
House Policies				
Club Bylaws				
What is Alcohol?				
Absorption Rate Factors				
Drug and Alcohol Interactions				
Alcohol and Energy Drinks				
Drink Equivalency				
How Alcohol is Eliminated				
Measuring Intoxication				
Explanation of BAC				
Tolerance				
Alcohol and the Brain				
Visible Intoxication Defined				
Preventing Intoxication				
Refusing Service				
Minors				
Who and When to Card				
Legally Acceptable ID				
How to Card				
Proof of Carding				
Minors Frequenting				
Total Course Length	Hours:	Mins:		
Appendix A, Contact Ref. Guide			N/A	
Appendix B, Advisory Opinion			N/A	
Appendix C, CIAA			N/A	

4. REQUIRED TEST QUESTIONS

Please indicate where each test question is covered in your curriculum.

Question	Page	Paragraph	Board Use
When confronted with a suspected fake ID, you should confiscate it.			
All patrons must vacate a licensed premise by 2:30am (retail) and/or 3:30am (clubs)			
When Checking ID's servers should hold the ID until completion of the carding process.			
You may continue to serve alcohol to a visibly intoxicated patron as long as they are not driving.			
Given equal variables, women generally will have higher blood alcohol concentrations than males.			
An establishment can lose its liquor license if a minor consumes alcohol on the premises.			
Generally, healthy people metabolize alcohol at a fairly consistent rate.			
According to the Liquor Code, an expired photo ID is considered an acceptable form of ID.			
A 24 year old husband is considered proper supervision for his 20 year old wife.			
When not part of a school-endorsed function, the proper ratio for supervising minors is one supervisor per 20 minors except in cities of the first class (Philadelphia) where it is one (1) supervisor per 5 minors.			
Visible intoxication is determined by a patron's behavior and appearance.			
A person's BAC can only be determined by blood, breath, or urine tests.			
The PLCB is the agency responsible for enforcing the Liquor Code.			
When monitoring the number of drinks consumed by a guest, a mixed drink containing two shots should be counted as more than one standard drink.			
Any type or amount of food in the stomach helps slow down the absorption rate of alcohol into the bloodstream.			
A patron with high tolerance can be considered legally intoxicated for driving even if the employee sees no visible signs of impairment.			
The licensee and/or employee can be sued for any death, injury, or damage caused by a minor or a VIP who was served alcohol.			
When using a transaction scanning device to check ID, there is no need to compare the ID with the customer.			
Records such as Incident Documentation Forms and Proof of Carding should be kept for 2 years.			
Only the licensee and not the server can be charged criminally for serving a minor.			
Which of the following is not considered a valid ID to purchase alcohol in Pennsylvania?			
Which of the following has the highest amount of alcohol?			
Which of the following best helps lower a person's BAC?			
If a guest permits a minor to drink alcohol at a licensed establishment, who is responsible administratively under the Liquor Code?			
Which of the following best determines BAC?			
Together at a Pizza Hut exempt restaurant are friends ages 24, 22, 21, 19. When ordering their food & drinks...			
The most important information to be included on an Incident Documentation Form is...			
Possible signs of an alcohol/drug interaction could include:			
The PLCB recommends the F.E.A.R. method to check IDs, what does the A stand for?			

INSTRUCTIONS

This application is for the approval of a Responsible Alcohol Management Program (RAMP) server/seller classroom curriculum only. Any person who wishes to use this curriculum must submit a separate application to seek approval as a RAMP classroom instructor.

1. A nonrefundable application fee of \$250.00 is required by any individual submitting a curriculum for review and approval as a RAMP server/seller course. Please make a check or money order payable to "Commonwealth of PA." **Do not send cash.**

2. Submit completed application, fee, curriculum, and all training resources to the Pennsylvania Liquor Control Board (PLCB), RAMP, 990 Briarsdale RD, Unit A Harrisburg, PA, 17109.

If you require assistance in completing this application, call the RAMP office at 866.275.8237.

ACKNOWLEDGEMENT

I UNDERSTAND THAT I MUST SUBMIT A COMPLETE COPY OF THE COURSE CURRICULUM AND ALL REQUIRED MATERIALS FOR REVIEW AND APPROVAL.

I UNDERSTAND THAT ONCE THE COURSE IS APPROVED, I AM NOT PERMITTED TO MAKE ANY CHANGES WITHOUT APPROVAL FROM THE PLCB, BUREAU OF ALCOHOL EDUCATION.

I UNDERSTAND THAT THE PLCB MAY REQUIRE A PILOT DEMONSTRATION OF MY PROPOSED COURSE BEFORE GRANTING APPROVAL.

I UNDERSTAND THAT I HAVE THE BURDEN OF PROVIDING THAT THIS CURRICULUM MEETS ALL OF THE REQUIREMENTS SET FORTH BY THE PLCB.

I SWEAR OR AFFIRM, SUBJECT TO THE PENALTIES PROVIDED BY 18 PA. C.S. 4904, THAT THE FOREGOING ANSWERS AND STATEMENTS PROVIDED HEREIN ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SIGNATURE

DATE

PLCB Use Only

FIRST REVIEW:

Date of Review: ____ / ____ / ____ Approved: Yes No

SECOND REVIEW:

Received: ____ / ____ / ____ Date of Review: ____ / ____ / ____ Approved: Yes No

THIRD REVIEW:

Received: ____ / ____ / ____ Date of Review: ____ / ____ / ____ Approved: Yes No

Date Approved: ____ / ____ / ____