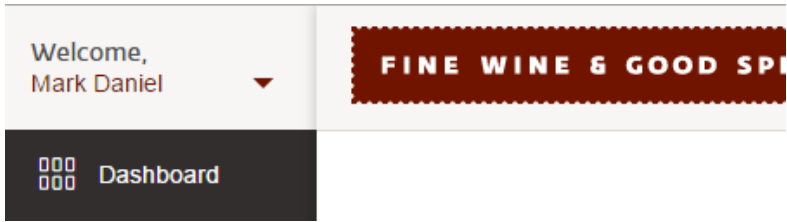
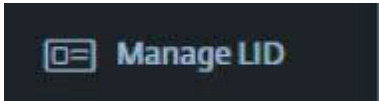
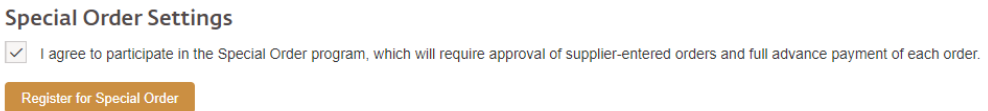
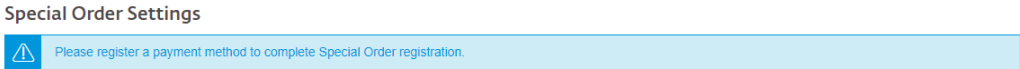
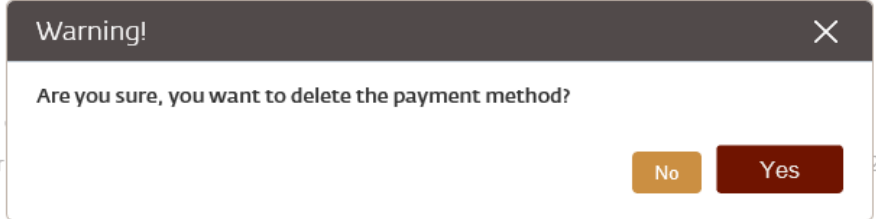




LOOP | Registering for Special Order (formerly SLO)

<p>Log in to your LOOP account. You will arrive at the Dashboard. You will start here each time you sign in to LOOP.</p>	
<p>To register for the Special Order program, go to the Manage LID page. This tab is only on users with Administrator access.</p>	
<p>Select the check box to enroll in the Special Order program. Click the “Register for Special Order” button when it appears.</p>	
<p>Special Order program registration requires a payment method be registered and associated with your LID number in LOOP.</p>	

<p>Once completed, all available payment methods are displayed in LOOP on the Manage LID screen.</p> <p>Note: Credit cards may take up to 30 minutes from registration to become available as payment methods in LOOP, while ACH accounts may take an hour to become available as a payment option. (Contact LOOP Customer Support at 800.332.7522, option 5 for additional assistance.)</p>	<p>Payment Methods Available for Store Pickup and/or Delivery</p> <p>Please click on the "Add Payment Method" button below to register a new bank account and/or credit card. If you require assistance, please call 800-332-7522, option 5.</p> <table border="0"> <tr> <td>ACH:</td> <td>9630</td> <td></td> <td></td> </tr> <tr> <td>Credit Card:</td> <td>DISCOVER 0133</td> <td>Expiration: 12/19</td> <td>✕</td> </tr> <tr> <td>Credit Card:</td> <td>MASTERCARD 2229</td> <td>Expiration: 12/25</td> <td>✕</td> </tr> </table> <p>Add Payment Method</p> <p><i>Please note that the payment information above is for test purposes only and not actual licensee payment information.</i></p>	ACH:	9630			Credit Card:	DISCOVER 0133	Expiration: 12/19	✕	Credit Card:	MASTERCARD 2229	Expiration: 12/25	✕
ACH:	9630												
Credit Card:	DISCOVER 0133	Expiration: 12/19	✕										
Credit Card:	MASTERCARD 2229	Expiration: 12/25	✕										
<p>To remove a card, click the X at the end of the card information. To finalize, click Yes on the Warning message.</p>													
<p>Click Save Settings.</p>													
<p>Your Manage LID screen will now indicate your Special Order settings. You will also receive email confirmation upon successful registration in the Special Order program.</p>	<p>Special Order Settings</p> 												
<p>Note: Special Orders can now be delivered to your licensed premise. Your primary address will automatically populate once your payment method has been successfully registered.</p>	<p>Delivery Address</p> <p>432 S 1ST ST P O BOX 62 BELLWOOD PA 16617</p>												
<p>To add an additional address to your account you will need to contact the LOOP Support Team, plcbloop@pa.gov or 800-332-7522, option 5, M to F, 8AM to 5PM. Or email your address along with your LID to plcbloop@pa.gov.</p>													