

PENNSYLVANIA LIQUOR CONTROL BOARD

MEETING MINUTES

WEDNESDAY, APRIL 4, 2018

NORTHWEST OFFICE BUILDING, CONFERENCE ROOM 117, HARRISBURG, PA

Tim Holden, Chairman
Mike Negra, Board Member
Michael Newsome, Board Member
Charlie Mooney, Executive Director
John Stark, Board Secretary

[Office of Chief Counsel](#)
[Bureau of Licensing](#)
[Bureau of Human Resources](#)
[Bureau of Accounting & Purchasing](#)

[Office of Retail Operations](#)
[Bureau of Product Selection](#)
[Financial Report](#)
[Other Issues](#)

PUBLIC MEETING – 11:00 A.M

Board Secretary John K. Stark indicated that a quorum of the Board was present and Chairman Holden called the meeting to order.

CALL TO ORDER *Chairman Holden*

Pledge of Allegiance to the Flag

OLD BUSINESS.....*Secretary Stark*

A. Motion to approve the previous Board Meeting Minutes of the March 14, 2018 meeting.

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to approve previous Board Minutes.

B. Announcement by the Chairman for Ratification of a Board Action.

The following Board Action approved on March 23, 2018 was decided by Notational Voting after the adjournment of the Board's last public meeting.

Chairman Holden, Member Negra, and Member Newsome unanimously agreed (3-0 vote) to approve the petition filed by New Garden Township, Chester County, for exemption from the Liquor Code statute regarding amplified sound.

The exemption is for a one- year period from March 26, 2018 to March 26, 2019.

PUBLIC COMMENT ON AGENDA ITEMS

There was no public comment on the printed agenda items.

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NEW BUSINESS

From the Office of Chief CounselRodrigo Diaz, Chief Counsel

(1) **Fifty First Street, LLC** Request to Modify
242 51st Street Conditional Licensing
Pittsburgh, Pennsylvania 15201 Agreement
Restaurant Liquor License No. R-9716
LID 70577

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Request to Modify Conditional Licensing Agreement.

(2) **Outback Steakhouse of Florida, LLC** Request to Rescind
380 Town Center Conditional Licensing
York, Pennsylvania 17408-4800 Agreement
Restaurant Liquor License No. R-20578
LID 81534

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Decision: Unanimously agreed (3-0 vote) to Approve Request to Rescind Conditional Licensing Agreement.

*From the Bureau of LicensingTisha Albert, Director of Regulatory Affairs
Barbara Peifer, Director, Bureau of Licensing*

(1) **Amorette, LLC** Double Transfer - Restaurant
R-1762 (LID No. 87615) Case No. 18-9012
401 North Prince Street
Lancaster, Lancaster County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Transfer.

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- (2) **Angnick, Inc.** “Intermunicipal” Double
t/a Carlino’s Transfer & Requests for Interior
R-4834 (LID No. 84153) Case No. 18-9008 Connections with Another
2616 East County Line Road Business & to Conduct Another
Haverford Township Business on the Licensed
Ardmore, Delaware County Premises - Restaurant

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Chairman Holden asked if there was a representative present from Angnick. There was no response.

Board Decision: Unanimously agreed (3-0 vote) to Refuse Transfer and Requests for Interior Connections with Another Business and to Conduct Another Business on the Licensed Premises.

- (3) **Masa Sushi Hibachi and Bar PA, LLC** “Intermunicipal” Double
t/a Masa Sushi Hibachi and Bar Transfer - Restaurant
R-16263 (LID No. 87117) Case No. 18-9005
2733 Paper Mill Road X-8
Spring Township
Wyomissing, Berks County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Transfer.

- (4) **Palko, LLC** New & Request for Dual
t/a Derailed Distillery Employment – Limited Distillery
(LID No. 87970) Case No. 17-9080
803 Wheatland Road
Shenango Township
West Middlesex, Mercer County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve New License and Request for Dual Employment.

- (5) **Turkey Hill, LP** Auction License – New &
t/a Turkey Hill Minit Market #200 Request for Interior
(LID No. 90177) Case No. 17-9082 Connections with Another
134 South Tulpehocken Street Business - Restaurant
Pine Grove, Schuylkill County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

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Board Decision: Unanimously agreed (3-0 vote) to Approve New License and Request for Interior Connections with Another Business.

- (6) **ALP Holding Corp. of PA** Conditional Licensing Agreement
t/a Ajay's Café Renewal – District 1
R-14532 (LID No. 60491) Case No. 2017-60491
2901-05 Maple Avenue
Altoona, Blair County **HOLD – 1/17/18 SESSION**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Renewal with New Conditional Licensing Agreement.

- (7) **Darby Wishing Well, Inc.** Renewal – District 11
R-7689 (LID No. 54469) Case No. 2017-54469
8 North 6th Street
Darby, Delaware County

Motion Made: Hold by Board Member Negra
Seconded:

Board Decision: Hold for an Amended Conditional Licensing Agreement.

- (8) **Kurtz House, Inc.** Renewal – District 3
t/a DeCarlo's Bar & Grill
R-7346 (LID No. 29419) Case No. 2017-29419 **HOLD – 8/23/17 & 1/31/18 SESSIONS**
240-242 Penn Street
Reading, Berks County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Chairman Holden asked if there was a representative present from Kurtz House. There was no response. He noted that this action was held previously on August 23, 2017 and January 31, 2018 in attempts to negotiate a CLA and our efforts failed to do so.

Board Decision: Unanimously agreed (3-0 vote) to Refuse Renewal.

- (9) **Nickels Tavern, Inc.** Renewal – District 10
t/a Nickels Tavern
R-4583 (LID No. 28462) Case No. 2014-28462
2653-55 South 2nd Street
Philadelphia, Philadelphia County

Motion Made: Hold by Board Member Negra
Seconded:

Board Decision: Hold for an Amended Conditional Licensing Agreement.

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*From the Bureau of Human Resources Jason Lutcavage, Director of Administration
Jennifer Haas, Director, Bureau of Human Resources*

Personnel Actions

There were 17 personnel actions presented for consideration.

- (1) **Janya Bond - Removal**
- (2) **Nicholas Carpellotti – Removal**
- (3) **Aimee Cummins – Affirm Removal**
- (4) **Victor Estrada – Affirm Removal**
- (5) **La’Chelle Garner – Removal**
- (6) **Mandy Hanlon – Removal**
- (7) **Alise Hillanbrand – Removal**
- (8) **Brent Kentner – Removal**
- (9) **Shaniece Long – Affirm Removal**
- (10) **Zahmir Mitchell – Removal**
- (11) **William Mosteller - Removal**
- (12) **Sherron Reed – Removal**
- (13) **Jeffrey Rhine – Removal**
- (14) **Michelle Rizzi – Removal**
- (15) **Felicia Shannon – Affirm Removal**
- (16) **Brianah Thornton – Affirm Removal**
- (17) **Jeffrey Wilkes – Removal**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously Agreed (3-0 vote) to Approve All Personnel Actions.

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*From the Bureau of Accounting & Purchasing Oren Bachman, Director of Finance
Koppolu Ravindraraj, Director, Bureau of Accounting & Purchasing
Mike Freeman, Director, Bureau of Financial Management & Analysis*

Procurement Actions:

- (1) **Cisco 5520 Wireless Controller Appliances and Wireless Access Points with License and Support** – Replacement of current wireless controllers that have outgrown their capacity. These replacements will add additional controller capacity to support store operations and regional office requirements. Also, procuring one-hundred (100) WIFI Access Points for NWOB, store and regional offices, and RAMP locations. This added capacity will reduce appliance requirements from current usage of four (4) to two (2).

Procured via DGS Statewide Contract #4400011887 – VENDOR: **ePlus** – TERM: Three (3) years – **\$140,239.94 estimated cost.**

- (2) **Email Service Renewal** – Provide Listrak software service to send millions of emails to customers and licensees. The number of emails sent has increased due to the addition of eighty (80) Retail Wine Specialist accounts, a Welcome Series account, increased Marketing email subscriptions and Licensing’s increased usage of email notifications to licensees.

Procured via DGS Statewide Contract #44000018548 – VENDOR: **CDW-G** – TERM: One (1) year – **\$101,355.77 estimated cost.** This includes a 1.41% increase over last year’s cost.

- (3) **Furniture for Store #0944** – Provide new wall units for Fine Wine & Good Spirits Store #0944 in Yardley.

Procured via DGS Statewide Contract #4400013989 – VENDOR: **TC Millwork** – **\$59,938.76 estimated cost.**

- (4) **Furniture for Store #4110** – Provide new wall units for Fine Wine & Good Spirits Store #4110 in Williamsport.

Procured via DGS Statewide Contract #4400013989 – VENDOR: **TC Millwork** – **\$66,547.35 estimated cost.**

- (5) **RIMS Software Support and Maintenance Renewal** – Provide software maintenance and support including 24/7 help desk services for the Robocom Inventory Management System (RIMS) software installed at two (2) of the PLCB’s three (3) distribution centers plus the Harrisburg test system.

Procured via Support Addendum to Robocom Support Agreement on PO 63010541 – VENDOR: **Avantce RSI LLC** – Term: One (1) year – **\$176,071.00 estimated cost.** Last year’s cost of \$220,727.00 included all three (3) distribution centers plus the Harrisburg test system.

- (6) **Furniture for Store #4653** – Provide new wall units for Fine Wine & Good Spirits Store #4653 in Blue Bell.

Procured via DGS Statewide Contract #4400013989 – VENDOR: **TC Millwork** – **\$68,051.97 estimated cost.**

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- (7) **Furniture for Bureau of Licensing and Alcohol Education** – Provide new modular components for Bureau of Licensing and Alcohol Education employees in eleven (11) rooms located on the first floor of NWOB.

Procured via DGS Statewide Contract #4400016776 – **VENDOR: The HON Company – \$190,099.10 estimated cost.** Six (6) other quotes were received: Haworth - \$209,210.13; Maxon - \$234,226.77; Global - \$244,872.95; Compatico - \$257,752.40; Herman Miller - \$307,415.35; Pomerantz - \$502,817.48.

- (8) **Carpet for Bureau of Licensing and Alcohol Education** – Provide 1,674.40 yards of new carpet tiles to be installed in eleven (11) rooms in the Bureau of Licensing and Alcohol Education offices located on the first floor of NWOB.

Procured via DGS Statewide Contract #4400012863 – **VENDOR: Harrisburg Wall & Floor – \$59,424.46 estimated cost.**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Procurement Actions.

Inter-Agency Charges:

None

From the Office of Retail Operations..... Carl Jolly, Director of Retail Operations

1. **#0271 – 3408 Main Street, Munhall
Amendment**
2. **#0930 – 1661 Easton Road, Warrington
Amendment**
3. **#1706 – 1067 North Front Street, Philipsburg
Amendment**
4. **#2213 – 3775 Peters Mountain Road, Halifax
Amendment**
5. **#3203 – 560 Franklin Street, Clymer
Amendment**
6. **#4501 – 414 Lincoln Avenue, East Stroudsburg
Amendment**
7. **#9111 – 6577 Roosevelt Boulevard, Philadelphia
Amendment**

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**8. #4632 – 1210 Bethlehem Pike, North Wales
Relocation / Added Space (Same Center)**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Retail Operations Actions.

*From the Bureau of Product SelectionDale Horst, Director of Marketing & Merchandising
Tom Bowman, Director, Bureau of Product Selection*

1. Regular New Items Accepted

<u>BRAND NAME AND SIZE</u>	<u>REASON</u>
<u>Brown-Forman Corporation</u> Jack Daniel's Core Rye Whiskey 750 ML	3
<u>Pernod Ricard USA</u> Jameson Caskmates IPA Irish Whiskey 750 ML	3
<u>Pio Imports LLC</u> Elmo Pio Sweet Rose 750 ML	2, 3, 5, 9

RECOMMENDED ACTION: We recommend the Board approve this action

2. Regular New Item Accepted Revision

<u>BRAND NAME AND SIZE</u>	<u>REASON</u>
PRICING CORRECTION	
<u>MHW LTD</u> Twisted Sholz Chain Party Pack 3.0 375 ML	8
Note: Incorrect pricing on 1-31-18 board work	

RECOMMENDED ACTION: We recommend the Board approve this action

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3. Regular PA Spirits New Items

<u>BRAND NAME AND SIZE</u>	<u>REASON</u>
<u>Eight Oaks Craft Distillery Company</u>	
Eight Oaks Craft Distillers American Vodka 750 ML	8
Eight Oaks Craft Distillers Bourbon Whiskey 375 ML	8
Eight Oaks Craft Distillers Penna Rye Whiskey 375 ML	8
<u>Midnight Madness Distilling</u>	
Single Prop Rum 750 ML	8
<u>MHW LTD</u>	
Holla Sweetfire Jalapeno Vodka 750 ML	8
<u>Philadelphia Distilling</u>	
Penn 1681 Vodka 50 ML	3
Vigo Amaro Herbal Liqueur 750 ML	8

RECOMMENDED ACTION: We recommend the Board approve this action

New Items – Recommended Listings

Reason Codes

1. Strong marketing support
2. High brand recognition
3. Line/Size extension of successful brand
4. Trade up opportunity
5. Growing category
6. Growing segment
7. National rollout
8. Niche item / Limited distribution
9. High dollar profit potential
10. Trade out
11. High quality for the value
12. Innovative product/flavor
13. High sales through other PLCB channels (Luxury, Online, SLO)
14. Underrepresented category/segment
15. Hole in selection – consumer/store requests

4. Regular Recommended Delist

<u>BRAND NAME AND SIZE</u>	<u>CODE</u>
<u>The Edrington Group USA LLC</u>	
The Macallan Single Malt Scotch 12 Year Old 375 ML	8218
The Macallan Single Malt Scotch 12 Year Old 1.75 ML	3426

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North Wales Wines

Redwood Creek Malbec 1.5 L

3407

EFFECTIVE DATE: The transference to closeout will become effective May 7, 2018

5. Regular Recommended Delist Revision

BRAND NAME AND SIZE

CODE

RESCIND

Southern Wine Spirits PA

Loft Cabernet Lodi 3 L

8973

Loft Chardonnay Monterey 3 L

8975

Loft Merlot Monterey 3 L

8976

Loft Sauvignon Blanc North Coast 3 L

9187

Note: Sent to the board as recommended delist 1-17-18

RECOMMENDED ACTION: We recommend the Board approve this action

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Retail Operations Actions.

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FINANCIAL REPORT *Michael J. Burns, Comptroller Operations, Office of Budget*

**Commonwealth of Pennsylvania
Pennsylvania Liquor Control Board
State Stores Fund
Comparative Statement of Net Position
(Unaudited)**

	<u>February 28, 2018</u>	<u>February 28, 2017</u>
<u>ASSETS</u>		
Current assets:		
Cash	\$ 47,088,736	\$ 28,959,346
Investments - short term	215,024,617	242,069,161
Accounts and claims receivable, net	859,270	1,609,794
Due from other funds - Note 8	-	-
Merchandise inventories, net	257,315,695	257,285,382
Operating supplies	212,323	286,474
Prepaid expenses	<u>1,773,833</u>	<u>2,348,031</u>
Total current assets	<u>522,274,474</u>	<u>532,558,188</u>
Non-current assets:		
Non-depreciable capital assets:		
Land	322,973	322,973
Depreciable capital assets:		
Building	19,816,479	19,557,620
Leasehold improvements	612,301	864,825
Machinery and equipment	48,654,816	47,207,229
Intangibles - internally generated software	<u>29,671,306</u>	<u>28,333,610</u>
Less: accumulated depreciation	<u>67,754,949</u>	<u>58,639,857</u>
Net depreciable capital assets	<u>30,999,953</u>	<u>37,323,427</u>
Total non-current capital assets	<u>31,322,926</u>	<u>37,646,400</u>
Total assets	<u>\$ 553,597,400</u>	<u>\$ 570,204,588</u>
Total deferred outflows of resources - Note 4	\$ 108,181,773	\$ 103,031,449
<u>LIABILITIES</u>		
Current liabilities:		
Trade accounts payable	\$ 249,539,884	\$ 235,256,897
Other accounts payable	32,292,144	23,429,280
Accrued expenses	18,219,822	17,429,826
Self-insurance, workers' compensation - Note 6	10,739,857	11,771,965
Due to other funds - Note 8	90,541,556	4,168,735
Due to fiduciary funds - Note 8	2,477,290	1,980,230
Due to other governments - Note 8	<u>643,604</u>	<u>589,353</u>
Total current liabilities	<u>404,454,157</u>	<u>294,626,286</u>
Non-current liabilities:		
OPEB - Note 5	858,849,000	101,378,113
Self-insurance, workers' compensation - Note 6	42,256,546	39,287,287
Net pension liability - Note 4	497,443,490	475,735,699
Compensated absences - Note 1	<u>18,904,788</u>	<u>19,506,861</u>
Total non-current liabilities	<u>1,417,453,824</u>	<u>635,907,960</u>
Total liabilities	<u>\$ 1,821,907,981</u>	<u>\$ 930,534,246</u>
Total deferred inflows of resources - Note 4	\$ 20,777,976	\$ 7,156,121
<u>NET POSITION</u>		
Net investment in capital assets	\$ 31,322,926	\$ 37,646,400
Deficit***	<u>(1,212,229,710)</u>	<u>(302,100,730)</u>
Total net position	<u>\$ (1,180,906,784)</u>	<u>\$ (264,454,330)</u>

***Effective July 1, 2017, the PLCB implemented the Governmental Accounting Standards Board (GASB) Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions (OPEB). This standard established new standards for measuring and recognizing liabilities, deferred outflows of resources, deferred inflows of resources, and expense related to OPEB. The State Stores Fund Net Position changed by a total of \$(751,632,988) as a result of implementing GASB 75.

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Commonwealth of Pennsylvania
Pennsylvania Liquor Control Board
State Stores Fund
Comparative Statements of Revenues, Expenses, and Changes in Net Position
For The Month Ending February 28, 2018 and February 28, 2017
(Unaudited)

	<u>February 2017-18</u>	<u>February 2016-17</u>
Sales net of taxes	\$ 148,442,921	\$ 145,226,191
Cost of goods sold	<u>(101,151,134)</u>	<u>(100,488,373)</u>
Gross profit from sales	47,291,787	44,737,818
Operating (expenses):		
Retail operations	(30,084,207)	(30,771,383)
Marketing & merchandising	(536,931)	(1,362,600)
Supply chain	(688,381)	(843,836)
Wholesale operations	(139,052)	(78,264)
Information technology services	(1,768,523)	(2,567,350)
Regulatory affairs	(1,489,560)	(1,758,330)
Administration	(1,156,417)	(1,178,980)
Finance	(292,515)	(297,725)
Board & secretary	(503,145)	(493,450)
Legal	(301,076)	(265,415)
Commonwealth provided services - Note 2	<u>(1,028,001)</u>	<u>(1,317,228)</u>
Total	<u>(37,987,808)</u>	<u>(40,934,561)</u>
Operating profit	9,303,979	3,803,257
Other operating revenues (expenses):		
Enforcement fines	92,073	115,633
License fees	3,589,099	2,583,873
Miscellaneous income	621,041	(24,679)
Administrative law judge	<u>(198,434)</u>	<u>(204,144)</u>
Total	<u>4,103,779</u>	<u>2,470,683</u>
Total operating income	13,407,758	6,273,940
Non-operating revenues (expenses):		
Interest income	317,040	248,924
Other	<u>-</u>	<u>-</u>
Total	<u>317,040</u>	<u>248,924</u>
Income before operating transfers	13,724,798	6,522,864
Operating transfers out:		
PSP enforcement - Note 3	(2,395,354)	(2,047,697)
Income after enforcement/before other transfers	<u>11,329,444</u>	<u>4,475,167</u>
Other operating transfers out:		
General fund - Note 3	(85,100,000)	(23,300,000)
Drug and alcohol programs - Note 3	-	-
Total	<u>(85,100,000)</u>	<u>(23,300,000)</u>
Change in net position	(73,770,556)	(18,824,833)
Total net position, beginning 2017-18 restated - Note 9	<u>(1,107,136,228)</u>	<u>(245,629,497)</u>
Total net position - ending	<u>\$ (1,180,906,784)</u>	<u>\$ (264,454,330)</u>
Liquor tax	26,675,349	25,986,136
State Sales Tax	10,489,832	10,223,913
Local Tax	709,059	678,063
Taxes remitted to Dept.of Revenue PTD	<u>\$ 37,874,240</u>	<u>\$ 36,888,112</u>

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**Commonwealth of Pennsylvania
Pennsylvania Liquor Control Board
State Stores Fund
Comparative Statements of Revenues, Expenses, and Changes in Net Position
For The Eight Months Ending February 28, 2018 and February 28, 2017
(Unaudited)**

	<u>2017-18</u>	<u>2016-17</u>
Sales net of taxes	\$ 1,386,349,622	\$ 1,356,027,198
Cost of goods sold	<u>(946,017,072)</u>	<u>(935,520,345)</u>
Gross profit from sales	440,332,550	420,506,853
Operating (expenses):		
Retail operations	(265,081,865)	(266,891,701)
Marketing & merchandising	(10,095,606)	(10,223,732)
Supply chain	(6,551,489)	(6,515,456)
Wholesale operations	(1,145,259)	(823,232)
Information technology services	(20,540,977)	(23,115,848)
Regulatory affairs	(13,797,819)	(15,211,185)
Administration	(9,886,336)	(9,497,775)
Finance	(2,583,700)	(2,483,030)
Board & secretary	(4,831,902)	(4,169,935)
Legal	(2,357,955)	(2,007,887)
Commonwealth provided services - Note 2	<u>(9,340,382)</u>	<u>(9,121,416)</u>
Total	<u>(346,213,290)</u>	<u>(350,061,197)</u>
Operating profit	94,119,260	70,445,656
Other operating revenues (expenses):		
Enforcement fines	1,031,576	857,753
License fees	30,698,582	17,041,014
Miscellaneous income	2,142,084	797,720
Administrative law judge	<u>(1,799,300)</u>	<u>(1,750,587)</u>
Total	<u>32,072,942</u>	<u>16,945,900</u>
Total operating income	126,192,202	87,391,556
Non-operating revenues (expenses):		
Interest income	1,802,071	1,521,761
Other	<u>30,031</u>	<u>(45,022)</u>
Total	<u>1,832,102</u>	<u>1,476,739</u>
Income before operating transfers	128,024,304	88,868,295
Operating transfers out:		
PSP enforcement - Note 3	(19,719,201)	(18,535,324)
Income after enforcement/before other transfers	<u>108,305,103</u>	<u>70,332,971</u>
Other operating transfers out:		
General fund - Note 3	(185,100,000)	(96,608,937)
Drug and alcohol programs - Note 3	-	-
Total	<u>(185,100,000)</u>	<u>(96,608,937)</u>
Change in net position	(76,794,897)	(26,275,966)
Total net position, beginning 2017-18 restated - Note 9	<u>(1,104,111,887)</u>	<u>(238,178,364)</u>
Total net position - ending	<u>\$ (1,180,906,784)</u>	<u>\$ (264,454,330)</u>
Liquor tax	249,218,882	244,245,508
State Sales Tax	97,973,662	95,671,332
Local Tax	6,264,656	6,039,962
Taxes remitted to Dept.of Revenue YTD	<u>\$ 353,457,200</u>	<u>\$ 345,956,802</u>

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OTHER ISSUES

Employee Recognition – Retirement.....Charlie Mooney, Executive Director

Glenn Zearfoss, Director of Supply Chain

Executive Director Charlie Mooney wished to recognize Glenn Zearfoss for his dedicated and tremendous service to the agency, helping us through some of the most troubling times. Chairman Holden thanked him for his service and Member Negra noted his leadership in moving 16 million cases of inventory.

Mr. Mooney noted that Mr. Clifford McFarland was being promoted to the executive level from Director, Bureau of Planning and Procurement to Director of Supply Chain.

Employee Recognition – Years of Service.....Chairman Holden

Tracey Majka, Management Analyst 1, Support Services : 35 years of Commonwealth Service

Chairman Holden announced that the Board wished to recognize an individual for her many years of service to the Commonwealth.

Chairman Holden recognized and thanked Tracey Majka, a Management Analyst, for her 35 years of service to the Commonwealth. She was presented with a commemorative, framed certificate from the Board.

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

None

NEXT BOARD MEETING

The next meeting of the PLCB will be a formal meeting on Wednesday, April 25 2018 beginning at 11:00 A.M. Prior to the public meeting, there will be an Executive Session to discuss matters of personnel and to engage in non-deliberative informational discussions, some of which are regarding actions and matters which have been approved at previous public meetings.

ADJOURNMENT

Chariman Holden asked before we move for adjournment are there any questions or comments. There were none.

On a motion by Board Member Negra, seconded by Board Member Newsome, the meeting was adjourned.

The foregoing actions are hereby officially approved.

Note: Board Minutes are not officially approved until all required signatures are affixed.

Chairman

Member

Member

ATTEST:

Secretary