

PENNSYLVANIA LIQUOR CONTROL BOARD

MEETING MINUTES

WEDNESDAY, JUNE 7, 2017

NORTHWEST OFFICE BUILDING, CONFERENCE ROOM 117, HARRISBURG, PA

Tim Holden, Chairman
Mike Negra, Board Member
Michael Newsome, Board Member
Charlie Mooney, Executive Director
John Stark, Board Secretary

[Office of Chief Counsel](#)
[Bureau of Licensing](#)
[Bureau of Human Resources](#)
[Bureau of Accounting & Purchasing](#)

[Office of Retail Operations](#)
[Bureau of Product Selection](#)
[Financial Report](#)
[Other Issues](#)

PUBLIC MEETING – 11:00 A.M

Board Secretary John K. Stark indicated that a quorum of the Board was present and Chairman Holden called the meeting to order.

CALL TO ORDER *Chairman Holden*

Pledge of Allegiance to the Flag

OLD BUSINESS.....*Secretary Stark*

A. Motion to approve the previous Board Meeting Minutes of the May 17, 2017 meeting.

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously approved (3-0 vote) previous Board Minutes.

PUBLIC COMMENT ON AGENDA ITEMS

Peter Good, Esq. indicated that he wished to offer comments on the first matter being presented for consideration under New Business. Mr. Good stated that he is the attorney for Rosheema L. Thomas, who operates a licensed establishment at 14th and Swatara Streets in Harrisburg, Dauphin County. He explained that the Board had previously voted to refuse renewal of Ms. Thomas' license, but that Judge Curcillo of the Dauphin County Court of Common Pleas issued a well-reasoned decision overturning the Board's decision. He further explained that Ms. Thomas operates a well-run establishment, which is not on the City's list for nuisance bars and that the refusal was because of a de minimis violation of a Conditional Licensing Agreement and a few outside disturbances that were not linked to the operation of the establishment. Accordingly, Mr. Good asked that the Board not pursue an appeal of Judge Curcillo's decision reinstating the license.

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NEW BUSINESS

From the Office of Chief CounselRodrigo Diaz, Chief Counsel

(1) **Rosheema L. Thomas** Appeal to
1412 Swatara Street Commonwealth Court
Harrisburg, Pennsylvania 17104-1801
Restaurant Liquor License No. R-16347
LID 64434
Docket No. 2016-CV-8752-MD (Dauphin County)

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) – Do Not Appeal.

(2) **Transferor: Frank Staub Tavern, Inc.** Application for
2760-62 East Pacific Street Conversion of
Philadelphia, Pennsylvania 19134-5533 Suspension to Fine
Restaurant Liquor License No. R-11080
LID 14723

Transferee: Pacific Street, LLC
2760-62 East Pacific Street
Philadelphia, Pennsylvania 19134-5533
Restaurant Liquor License No. R-11080
LID 85155

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Conversion of Suspension to a Fine of \$3,000.00.

(3) **Pick a Deli Six Packs to Go, LLC** Request to Modify
419 South Centre Street Conditional Licensing
Pottsville, Pennsylvania 17901-3509 Agreement
Restaurant Liquor License No. R-17721
LID 70053

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Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Modified Conditional Licensing Agreement.

(4) **J.S.E. Enterprises, Inc.**
2020 Riverside Drive
South Williamsport, Pennsylvania 17702-6959
Restaurant Liquor License No. R-10683
LID 54771

Request to Rescind
Conditional Licensing
Agreement

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Rescind Conditional Licensing Agreement.

*From the Bureau of Licensing Tisha Albert, Director of Regulatory Affairs
Barbara Peifer, Director, Bureau of Licensing*

(1) **Bald Eagle Fuel & Tire, Inc.**
t/a Snappy's
R-4034 (LID No. 81786) Case No. 17-9023
14543 Clearfield Shawville Highway
Lawrence Township
Clearfield, Clearfield County

“Intermunicipal” Double
Transfer & Requests for Interior
Connections with Another
Business & to Conduct Another
Business on the Licensed
Premises – Restaurant

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Transfer and Requests for Interior Connections with Another Business and to Conduct Another Business on the Licensed Premises.

(2) **HG Coal Fired Pizza, Inc.**
t/a Hector's Coal Fired Pizza
(LID No. 83317) Case No. 17-9012
500 Chesterbrook Boulevard, Unit 12
Tredyffrin Township
Wayne, Chester County

New – Economic Development
Restaurant

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Motion Made: Board Member Negra
Seconded: Board Member Newsome

Chairman Holden asked if there was anyone present for the Applicant, but there was no response.

Board Decision: Unanimously agreed (3-0 vote) to Refuse New Economic Development Restaurant Liquor License.

- (3) **Rosalitas Bodega, Inc.** Conditional Licensing Agreement
R-450 (LID No. 71963) Case No. 16-9087 Extension of License –
1600 South Street Restaurant
Philadelphia, Philadelphia County

HOLD – 1/18/17 SESSION

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Application for Extension of License with Conditional Licensing Agreement.

- (4) **Second Street Ventures, LLC** Request to Conduct Other
R-11083 (LID No. 69132) Businesses on the Licensed
16-18 South 2nd Street, 2nd Floor Premises – Restaurant
Philadelphia, Philadelphia County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Request to Conduct Other Businesses on the Licensed Premises.

- (5) **201 Enola Enterprises, Inc.** Renewal – District 1
R-12781 (LID No. 64809) Case No. 2017-64809
201 Enola Road
East Pennsboro Township
Enola, Cumberland County

Motion Made: Board Member Negra
Seconded:

Board Decision: Hold by Board Member Negra for an Amended Conditional Licensing Agreement.

Note: Board Minutes are not officially approved until all required signatures are affixed.

- (6) **562-66 S. 19th, Inc.** Conditional Licensing Agreement
t/a Double D Neighborhood Bar & Grill Renewal – District 2
R-5634 (LID No. 38818) Case No. 16-9040
562-66 South 19th Street **HOLD – 12/7/16 SESSION**
Harrisburg, Dauphin County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Renewal with Conditional Licensing Agreement.

- (7) **4936 SSP, Inc.** Renewal – District 11
R-15465 (LID No. 60140) Case No. 2015-60140
Valley View Shopping Center
4936 Pennell Road
Aston Township
Aston, Delaware County

Motion Made: Board Member Negra
Seconded:

Board Decision: Hold for a Conditional Licensing Agreement.

- (8) **Bootie, Inc.** Conditional Licensing Agreement
R-20009 (LID No. 65505) Case No. 2016-65505 Renewal & Amusement Permit –
3008 South Queen Street District 2
York Township
Dallastown, York County

HOLD – 4/19/17 SESSION

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Renewal and Amusement Permit with Conditional Licensing Agreement.

- (9) **JACC Enterprises, Inc.** Conditional Licensing Agreement
t/a IMBIBE Renewal – District 8
R-20355 (LID No. 67126) Case No. 2016-67126
321 Pine Street
Williamsport, Lycoming County **HOLD – 3/8/17 SESSION**

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Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Renewal with Conditional Licensing Agreement.

- (10) **PL Phase One Operations, LP** Renewal – District 10
t/a Xfinity Live!
R-8504 (LID No. 65838) Case No. 2014-65838
1100 Pattison Avenue
Philadelphia, Philadelphia County

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Renewals.

- (11) **George John Risha** Conditional Licensing
t/a Esther’s Tavern Agreement
R-12206 (LID No. 15389) Case No. 2016-15389 Renewal – District 6
56 Austin Street
Uniontown, Fayette County **HOLD – 4/19/17 SESSION**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve Renewal with Conditional Licensing Agreement.

- (12) **Rock Ann Haven, Inc.** Renewal & Amusement Permit –
t/a Rock Ann Haven District 6
R-12315 (LID No. 29309) Case No. 2016-29309
141 Greenwood Avenue
Butler Township
Butler, Butler County

Motion Made: Board Member Negra
Seconded:

Board Decision: Hold by Board Member Negra for a Conditional Licensing Agreement.

Board Member Negra noted that it appears the neighbor who raised concerns in this case moved in after the restaurant was already operating. He analogized this to someone moving in next to a golf course and then complaining about golf balls coming into his yard. He expressed his hope that the issues could be resolved through a Conditional Licensing Agreement.

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*From the Bureau of Human Resources Jason Lutcavage, Director of Administration
Jennifer Haas, Director, Bureau of Human Resources*

Personnel Actions

There were 15 personnel actions presented for consideration.

- (1) **David Davis – Affirm Removal**
- (2) **Albert Fernandez – Removal**
- (3) **Richard Frysinger – Demotion**
- (4) **Bernadette Gibson – Five Day Suspension**
- (5) **Sarita Jones – Removal**
- (6) **Yuhanna Kennedy – Affirm Removal**
- (7) **Brenda Kopko – Affirm Removal**
- (8) **Mark Marusak – Removal**
- (9) **James Moore – Removal**
- (10) **Jayson Nageotte – Affirm Removal**
- (11) **Jasmine Patterson – Removal**
- (12) **Bennett Searles – Removal**
- (13) **Rahiem Waddell – Affirm Removal**
- (14) **Shakeia Washington – Affirm Removal**
- (15) **Renee Willochell - Removal**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Personnel Actions.

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*From the Bureau of Accounting & Purchasing Oren Bachman, Director of Finance
Koppolu Ravindraraj, Director, Bureau of Accounting & Purchasing*

- (1) **Hearing Examiner Services** – Represent the Board in the capacity of a hearing examiner for administrative hearings conducted in the Commonwealth of Pennsylvania regarding matters which the Board shall adjudicate as required.

Procured via PO 63015368 Option Year One (1) – **VENDOR: Richard M. Rosenbleeth, Esquire** – **TERM:** One (1) year for the period 7/18/2017 through 7/17/2018 – **\$75,000.00 estimated cost.** Renewal cost remains the same at \$75,000.00 a year.

- (2) **Lot 3, Point of Service Operations, of RFP 20143025, Oracle ERP (Enterprise Resource Planning) Production Support and Enhancement Consulting Services** – Provide production support, maintenance, and enhancement consulting services for the PLCB’s Point of Service Operations system.

Procured via PO 63013714 Option Year One (1) and Amendment One (1) to RFP Contract 20143025 – **VENDOR: SkillNet Solutions, Inc.** – **TERM:** One (1) year for the period 5/18/2017 through 5/17/2018 – **\$1,404,000.00 estimated cost** which represents a decrease of 4% over last year’s cost. Per Amendment One (1), staff resources will be reduced from \$125.00 per hour to \$120.00 per hour for the term of Option Year One.

- (3) **Lot 2, Retail Operations, of RFP 20143025 Oracle ERP Production Support and Enhancement Consulting Services** – Provide production support, maintenance, and enhancement consulting services for the PLCB’s retail systems.

Procured via PO 63013717 Option Year One (1) to RFP Contract 20140325 – **VENDOR: Deloitte Consulting LLP** – **TERM:** One (1) year for the period 6/22/2017 through 6/21/2018) - **\$1,288,310.40 estimated cost** which represents an average increase of 1.5% blended rate over last year’s cost. Four (4) staff resources are being renewed as per contracted rate card fixed hourly rates for first renewal period.

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Purchasing and Contracting Actions.

From the Office of Retail Operations Carl Jolly, Director of Retail Operations

- 1. **#0409 – 2580 Constitution Boulevard, Beaver Falls Amendment**
- 2. **#4013 – 379 South Main Street, Wilkes-Barre Amendment**

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**3. #5122 – 8 Penn Center, 1628 John F. Kennedy Boulevard, Philadelphia
Amendment**

**4. #4302 – 837 Sharon New Castle Road, Farrell
Closing**

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Retail Operations Actions.

*From the Bureau of Product SelectionDale Horst, Director of Marketing & Merchandising
Tom Bowman, Director, Bureau of Product Selection*

1. Regular New Items Accepted

<u>BRAND NAME AND SIZE</u>	<u>REASON</u>
<u>Jim Beam Brands Co</u>	
Jim Beam and Cola Ready to Drink 355 ML	8
Jim Beam and Ginger Ale Ready to Drink 355 ML	8

RECOMMENDED ACTION: We recommend the Board approve this action

2. Regular PA Spirits New Items Accepted

<u>BRAND NAME AND SIZE</u>	<u>REASON</u>
<u>Boardroom Spirits LLC</u>	
Boardroom Spirits Fresh Cranberry Flavored Vodka 750 ML	8
Boardroom Spirits Fresh Ginger Flavored Vodka 750 ML	8
Boardroom Spirits Fresh Citrus Flavored Vodka 750 ML	8
<u>Five Saints Distilling</u>	
Five Saints Blood Orange Liqueur 750 ML	8

RECOMMENDED ACTION: We recommend the Board approve this action

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New Items – Recommended Listings

Reason Codes

1. Strong marketing support
2. High brand recognition
3. Line/Size extension of successful brand
4. Trade up opportunity
5. Growing category
6. Growing segment
7. National rollout
8. Niche item / Limited distribution
9. High dollar profit potential
10. Trade out
11. High quality for the value
12. Innovative product/flavor
13. High sales through other PLCB channels (Luxury, Online, SLO)
14. Underrepresented category/segment
15. Hole in selection – consumer/store requests

3. Regular Recommended Delist Retail Reductions August 2017

<u>BRAND NAME AND SIZE</u>	<u>CODE</u>
<u>North Wales Wine</u> Barefoot Rosa Red Blend 750 ML	9006
<u>Park Street Imports LLC</u> New Liberty Rye Vodka 750 ML	1025

EFFECTIVE DATES: The transference to closeout will become effective June 12, 2017

RECOMMENDED ACTION: We recommend the Board approve this action

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve all Bureau of Product Selection / Marketing Actions.

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FINANCIAL REPORT *Michael J. Burns, Comptroller Operations, Office of Budget*

**Commonwealth of Pennsylvania
Pennsylvania Liquor Control Board
State Stores Fund
Comparative Statement of Net Position
(Unaudited)**

	<u>April 30, 2017</u>	<u>April 30, 2016</u>
<u>ASSETS</u>		
Current assets:		
Cash	\$ 54,188,019	\$ 34,327,925
Investments - short term	198,713,446	269,881,842
Accounts and claims receivable, net	1,421,986	1,087,269
Due from other funds - Note 8	-	-
Merchandise inventories, net	250,232,823	238,046,325
Operating supplies	354,993	806,147
Prepaid expenses	1,300,923	745,612
	<hr/>	<hr/>
Total current assets	506,212,190	544,895,120
Non-current assets:		
Non-depreciable capital assets:		
Land	322,973	322,973
Depreciable capital assets:		
Building	19,557,620	19,557,620
Leasehold improvements	864,825	757,962
Machinery and equipment	47,395,207	51,036,603
Intangibles - internally generated software	28,333,610	23,250,632
	<hr/>	<hr/>
Less: accumulated depreciation	60,114,528	55,292,848
Net depreciable capital assets	36,036,734	39,309,969
Total non-current capital assets	36,359,707	39,632,942
	<hr/>	<hr/>
Total assets	\$ 542,571,897	\$ 584,528,062
	<hr/>	<hr/>
Total deferred outflows of resources - Note 4	\$ 105,491,449	\$ 84,438,538
 <u>LIABILITIES</u>		
Current liabilities:		
Trade accounts payable	\$ 249,226,360	\$ 258,774,256
Other accounts payable	24,831,092	12,068,132
Accrued expenses	20,229,157	23,166,886
Self-insurance, workers' compensation - Note 6	12,771,965	12,816,604
Due to other funds - Note 8	3,507,927	3,543,428
Due to fiduciary funds - Note 8	2,422,852	1,979,331
Due to other governments - Note 8	740,027	704,756
Total current liabilities	313,729,380	313,053,393
	<hr/>	<hr/>
Non-current liabilities:		
OPEB - Note 5	104,178,113	87,652,554
Self-insurance, workers' compensation - Note 6	39,287,287	42,109,251
Net pension liability - Note 4	482,375,699	437,085,050
Compensated absences - Note 1	19,506,861	20,092,247
Total non-current liabilities	645,347,960	586,939,102
	<hr/>	<hr/>
Total liabilities	\$ 959,077,340	\$ 899,992,495
	<hr/>	<hr/>
Total deferred inflows of resources - Note 4	\$ 7,536,121	\$ 5,002,223
 <u>NET POSITION</u>		
Net investment in capital assets	\$ 36,359,707	\$ 39,632,942
Deficit	(354,909,822)	(275,661,060)
	<hr/>	<hr/>
Total net position	\$ (318,550,115)	\$ (236,028,118)
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Commonwealth of Pennsylvania
Pennsylvania Liquor Control Board
State Stores Fund
Comparative Statements of Revenues, Expenses, and Changes in Net Position
For The Month Ending April 30, 2017 and April 30, 2016
(Unaudited)

	<u>April 2016-17</u>	<u>April 2015-16</u>
Sales net of taxes	\$ 157,170,513	\$ 157,500,254
Cost of goods sold	<u>(108,536,877)</u>	<u>(108,210,143)</u>
Gross profit from sales	48,633,636	49,290,111
Operating (expenses):		
Retail operations	(31,697,064)	(39,420,608)
Marketing & merchandising	(807,329)	(929,031)
Supply chain	(743,821)	(741,653)
Wholesale operations	(72,356)	-
Information technology services	(2,974,055)	(3,117,819)
Regulatory affairs	(1,904,402)	(2,311,478)
Administration	(1,170,952)	(1,246,327)
Finance	(268,412)	(936,933)
Board & secretary	(510,113)	(645,904)
Legal	(250,999)	(216,586)
Commonwealth provided services - Note 2	<u>(1,080,724)</u>	<u>(1,154,658)</u>
Total	<u>(41,480,227)</u>	<u>(50,720,997)</u>
Operating profit	7,153,409	(1,430,885)
Other operating revenues (expenses):		
Enforcement fines	149,840	148,408
License fees	3,039,786	947,963
Miscellaneous	404,260	400,461
Administrative law judge	<u>(195,741)</u>	<u>(188,685)</u>
Total	<u>3,398,145</u>	<u>1,308,146</u>
Total operating income	10,551,554	(122,739)
Non-operating revenues (expenses):		
Interest income	168,700	110,494
Other	<u>-</u>	<u>(4,743)</u>
Total	<u>168,700</u>	<u>105,751</u>
Income before operating transfers	10,720,254	(16,988)
Operating transfers out:		
PSP enforcement - Note 3	(2,042,434)	(1,989,681)
Income after enforcement/before other transfers	<u>8,677,820</u>	<u>(2,006,669)</u>
Other operating transfers out:		
General fund - Note 3	(23,300,000)	-
Drug and alcohol programs - Note 3	-	(828,043)
Total	<u>(23,300,000)</u>	<u>(828,043)</u>
Change in net position	(14,622,180)	(2,834,712)
Total net position - beginning	<u>(303,927,935)</u>	<u>(233,193,406)</u>
Total net position - ending	<u>\$ (318,550,115)</u>	<u>\$ (236,028,118)</u>
Liquor tax	28,319,727	28,228,236
State Sales Tax	11,136,464	10,988,380
Local Tax	722,093	726,307
Taxes remitted to Dept. of Revenue PTD	<u>\$ 40,178,284</u>	<u>\$ 39,942,923</u>

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Commonwealth of Pennsylvania
Pennsylvania Liquor Control Board
State Stores Fund
Comparative Statements of Revenues, Expenses, and Changes in Net Position
For The Ten Months Ending April 30, 2017 and April 30, 2016
(Unaudited)

	<u>2016-17</u>	<u>2015-16</u>
Sales net of taxes	\$ 1,678,467,803	\$ 1,625,233,079
Cost of goods sold	<u>(1,157,693,603)</u>	<u>(1,118,080,413)</u>
Gross profit from sales	520,774,200	507,152,666
Operating (expenses):		
Retail operations	(332,418,836)	(320,295,663)
Marketing & merchandising	(12,404,667)	(11,120,970)
Supply chain	(8,290,433)	(6,804,235)
Wholesale operations	(957,769)	-
Information technology services	(28,906,939)	(27,512,133)
Regulatory affairs	(18,868,781)	(17,743,552)
Administration	(11,953,545)	(11,257,951)
Finance	(3,094,104)	(4,779,579)
Board & secretary	(5,205,108)	(4,635,007)
Legal	(2,531,004)	(2,830,129)
Commonwealth provided services - Note 2	<u>(11,506,204)</u>	<u>(13,406,357)</u>
Total	<u>(436,137,390)</u>	<u>(420,385,577)</u>
Operating profit	84,636,810	86,767,089
Other operating revenues (expenses):		
Enforcement fines	1,095,079	1,649,288
License fees	23,759,210	10,881,158
Miscellaneous income	1,453,416	2,529,763
Administrative law judge	<u>(2,176,618)</u>	<u>(2,069,262)</u>
Total	<u>24,131,087</u>	<u>12,990,948</u>
Total operating income	108,767,897	99,758,037
Non-operating revenues (expenses):		
Interest income	1,865,959	641,523
Other	<u>(45,023)</u>	<u>(16,124)</u>
Total	<u>1,820,936</u>	<u>625,399</u>
Income before operating transfers	110,588,833	100,383,436
Operating transfers out:		
PSP enforcement - Note 3	(22,751,647) <u>(22,751,647)</u>	(21,876,257) <u>(21,876,257)</u>
Income after enforcement/before other transfers	87,837,186	78,507,179
Other operating transfers out:		
General fund - Note 3	(168,200,000)	(75,000,000)
Drug and alcohol programs - Note 3	-	(828,043)
Total	<u>(168,208,937)</u>	<u>(75,828,043)</u>
Change in net position	(80,371,751)	2,679,136
Total net position - beginning	<u>(238,178,364)</u>	<u>(238,707,254)</u>
Total net position - ending	<u>\$ (318,550,115)</u>	<u>\$ (236,028,118)</u>
Liquor tax	302,312,072	291,983,308
State Sales Tax	118,503,657	113,749,960
Local Tax	7,539,696	7,286,919
Taxes remitted to Dept.of Revenue YTD	<u>\$ 428,355,425</u>	<u>\$ 413,020,187</u>

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OTHER ISSUES

Interagency Billings Oren Bachman, Director of Finance

The Office of Comptroller Operations provides numerous financial shared services including financial statement preparation, accounting, internal audit, payroll and accounts payable.

The billing of \$1,700,000 represents the actual and estimated costs for the Fourth Quarter of Fiscal Year 2016-17.

	<u>4th Quarter Billings</u>	<u>Total FY Billings</u>
Fiscal Year 2016-17	\$1,700,000	\$5,126,252
% Change	-5.6%	-0.5%
Fiscal Year 2015-16	\$1,800,000	\$5,150,764
Fiscal Year 2014-15	\$1,300,000	\$4,931,011
Fiscal Year 2013-14	\$1,101,000	\$4,402,551

The Bureau of Financial Management and Analysis has performed its review of the above Fiscal Year 2016-17 quarterly billing and determined that the fourth quarter billing of \$1,700,000 is reasonable based on billing methodology and previous experience.

Motion Made: Board Member Negra
Seconded: Board Member Newsome

Board Decision: Unanimously agreed (3-0 vote) to Approve the Billing of \$1,700,000 as presented.

CITIZEN COMMENT/BUSINESS FROM THE FLOOR

None

NEXT BOARD MEETING

The next meeting of the PLCB will be a formal meeting on Wednesday, June 28, 2017 beginning at 11:00 A.M. Prior to the public meeting, there will be an Executive Session to discuss matters of personnel and to engage in non-deliberative informational discussions, some of which are regarding actions and matters which have been approved at previous public meetings.

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ADJOURNMENT

On a motion by Board Member Negra, seconded by Board Member Newsome, the meeting was adjourned.

The foregoing actions are hereby officially approved.

Chairman

Member

Member

ATTEST:

Secretary