



ADVISORY NOTICE NO. 12 (3rd Revision)

MULTIPLE YEAR LICENSE PERIODS FEBRUARY 1, 1995

TO: All Retail (Restaurant, Hotel and Club) and Wholesale (Distributor, Importing Distributor) Licensees

Act 30 of 1994, enacted by the General Assembly of the Commonwealth of Pennsylvania, amends various sections of the Liquor Code providing for multiple year license periods. The purpose of this change to multiple year licensing is to replace the four current peak renewal periods with longer term licenses with staggered renewal dates. This change will more evenly distribute processing workloads. Licenses will be issued for two year periods, with fees prorated as required to establish new license terms.

Currently, license districts are geographic (northern, western, central and southeastern) with renewal of licenses occurring for one region of the state during each quarter of the calendar year. With multiple year license renewals, the current four districts will be restructured into eleven new licensing districts as shown on the attached map. The month in which licenses expire will coincide with the new areas as follows:

District Number:	Expiration Date:
1.	January 31 (1/31)
2.	February 28 (2/28)
3.	March 31 (3/31)
4.	April 30 (4/30)
5.	May 31 (5/31)
6.	June 30 (6/30)
7.	July 31 (7/31)
8.	August 31 (8/31)
9.	September 30 (9/30)
10.	October 31 (10/31)
11.	November 30 (11/30)

Licenses in an even numbered district will expire in an even year, while licenses in an odd numbered district will expire in an odd year. Mid-term validation of the license will be in the year following renewal.

The Board anticipates the implementation of the multiple-year conversion plan to begin with the filing of renewal application packets for the current license district #4, effective August 1, 1995. The deadline for filing application packets is June 2, 1995. Subsequent districts are:

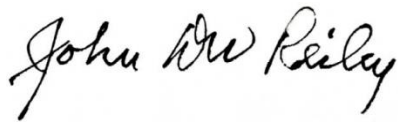
- License district #1 to become effective November 1, 1995, deadline September 5, 1995
- License district #2 to become effective February 1, 1996, deadline December 4, 1995
- License district #3 to become effective May 1, 1996, deadline March 4, 1996.

During the conversion period, renewal applications will allow conversion from your current expiration date to restructured expiration date. Fees will be prorated and may be for 12, 13, 14 or 15 months. After the conversion, 12 month fees will be standard again. Instructions included in the packet will provide more detailed information on completion and filing of the required renewal items.

Upon implementation of the multiple year program, renewal of your license will require the filing of a renewal application, fees for a one year period, and tax clearance if applicable. Mid-term validation of your license will require the filing of a validation application, fees for a one year period and tax clearance, if applicable.

NOTE: It is important to remember that you must file tax clearance with your renewal if your renewal application indicates a "NOT CLEAR" tax status from either the Department of Revenue or Labor & Industry.

Sincerely,

A handwritten signature in black ink that reads "John D.W. Reiley". The signature is written in a cursive style with a large initial 'J' and 'R'.

JOHN D.W. REILEY
Secretary to the Board

Counties in Each District

DISTRICT #1

Bedford Blair Cambria Centre Clearfield Cumberland Franklin Fulton Huntingdon Somerset Union

DISTRICT #2

Adams Dauphin Juniata Lancaster Lebanon Mifflin Perry Snyder York

DISTRICT #3

Berks Chester Northumberland Schuylkill

DISTRICT #4

Lehigh Montgomery Northampton

DISTRICT #5

Allegheny

DISTRICT #6

Armstrong Beaver Butler Fayette Greene Indiana Lawrence Washington Westmoreland

DISTRICT #7

Cameron Clarion Clinton Crawford Elk Erie Forest Jefferson McKean Mercer Venango Warren

DISTRICT #8

Carbon Columbia Luzerne Lycoming Montour Sullivan

DISTRICT #9

Bradford Lackawanna Monroe Pike Potter Susquehanna Tioga Wayne Wyoming

DISTRICT #10

Philadelphia

DISTRICT #11

Bucks Delaware